

# Middle East Region Civil Air Patrol

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## MER Monthly Staff Meeting 7 January 2015



Col Eugene L. Egry  
MER/CS

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# Agenda



- 1. Greeting / Opening Remarks / Roll Call**
- 2. Safety Currency**
- 3. Monthly Web Staff Meetings**  
**1<sup>st</sup> Wednesday of Each Month**
  - Web Meeting and Collaborative Information Repository Established – Brief Demo of “ownCloud”
  - MER Commanders Update Brief (CUB) Slide – Review Template
  - “Go Forward” Meeting Structure
- 4. 2015 Staff Goals / Metrics**
- 5. Annual Training Plan**
- 6. General Announcements:**
  - Joint MER / SCWG Conference – 31 JAN 2015
    - MER Staff Seminars
  - Searching for new DCS/CP
  - Awards Committee / Promotion Board Established
  - Annual Inventory
  - MER Staff College Director – Col Ziggy Bernfeld
  - New MER Website – [www.mer.cap.gov](http://www.mer.cap.gov)
  - MER Calendar



# Agenda Continued...



## **7. MER CC and CS Staff**

### **Expectations:**

- “One Staff – No Matter Who You Report To”
- Accountability – Do Your Job and be Proactive
- Deadlines
- Responding to Requests
- Working with peer Wing Staff by Providing Support and Guidance as the SME

## **8. Reports / Items Due List by date – Published on MER Website and Disseminated to Wings**

## **9. MER Supplements and Forms – review and re-certification**

## **10. MER “A” staff structure**

## **11. Open Forum / Q&A**

## **12. Next Meeting – 4 FEB 2015**

## **13. Adjourn**



# Staff Briefing Order



- Chief Of Staff
- Aerospace Education
- Staff Member Briefings



# MER/CS

## Col Eugene Egry



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Web Meeting and Collaborative Information Repository Established</li><li>• Staff positions filled – A7P and A7PA (PD and Assistant PD)</li><li>• Awards Committee / Process</li><li>• Promotions Committee / Process</li><li>• MERSC Director – Col Ziggy Bernfeld<ul style="list-style-type: none"><li>• Location / Date - in progress</li></ul></li><li>• New MER Website – <a href="http://www.mer.cap.gov">www.mer.cap.gov</a><ul style="list-style-type: none"><li>• Go live date planned mid-January</li></ul></li><li>• MER Calendar</li></ul>	<ul style="list-style-type: none"><li>• Establish Monthly Web Meetings with MER Staff – 1<sup>st</sup> Wednesday of Each Month</li><li>• Roll-out / acclimate staff to new “A” staff structure</li><li>• Select new A7O (DCS/CP) – Effective 1JAN 15<ul style="list-style-type: none"><li>• Vacancy Announcement published shortly</li></ul></li><li>• Reports / items due list by date</li><li>• MER Supplements – review and re-certification</li><li>• Training Plan – coordinate input from CP and AE</li><li>• 2015 Staff Goals</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
	<ul style="list-style-type: none"><li>• Vehicle Reporting NLT 10<sup>th</sup> of the Month</li><li>• Staff working with peer Wing Staff</li><li>• Sync-up process of MER and Wing Calendars</li><li>• Need help finding new A7O (DCS/CP) – Nominees from each Wing/CC</li></ul>



# MER/DCS AE Col Trick



<b><i>Top Accomplishments this Period</i></b>	<b><i>Top Goals next Period</i></b>
<ul style="list-style-type: none"><li>• Working with Wing DAEs</li><li>• Project Officer for 2015 AEO School Identified</li><li>• Working potential revisions to <u>Journey of Flight</u></li><li>• 4 wings have submitted AE Plans and Activity reports</li></ul>	<ul style="list-style-type: none"><li>• Identify more AE Staff</li><li>• Internal and External MER AEOs</li><li>• Finalize MER AEO School Plans</li><li>• Approve remainder of Wings AE plans and Activity Reports</li><li>• Review Brewer and other AE award nominations and, after CC Approval, forward to NHQ/AE.</li></ul>
<b><i>Risks / Problems</i></b>	<b><i>Assistance Needed</i></b>
<ul style="list-style-type: none"><li>• None</li></ul>	<ul style="list-style-type: none"><li>• None</li></ul>



# Middle East Region “A” Staff Structure

